



# Commonwealth of Kentucky

## County Election Planning Report

<b>County Name</b>	
Allen	
<b>Election</b>	
November 7, 2023 General Election	
<b>Person Completing this Form</b>	
Name	Sarah Constant
Title	County Clerk
Phone	270-237-3706

For in-person voting on Election Day, the County Board of Elections will (check one):

- Consolidate precincts and precinct election officers (Requires Form SBE 74);
- Utilize the same consolidation plan that was used in a previous election (Requires previous Form SBE 74); or
- Open all existing precincts.

Excused in-person absentee voting will occur (check one):

- Within the County Clerk's office; or
- In another location within the county (Requires Form SBE 74).

No-excuse in-person absentee voting will occur (check one):

- Within the County Clerk's office; or
- In another location within the county (Requires Form SBE 74).

Absentee ballot drop-boxes will be located (minimum of one location required):

Allen County Clerk's Office

201 West Main Street, Room 6, Scottsville, KY 42164

I have attached:

- All required Form SBE 74 sheets
- Relevant Maps
- Supplemental Narrative

*Sarah Constant*

Signature

07/25/2023

Date



*Sarah Constant*  
**ALLEN COUNTY CLERK**

201 WEST MAIN STREET, ROOM 6 • SCOTTSVILLE, KY 42164  
Phone: 270-237-3706  
Fax: 270-237-9206

July 28, 2023

Secretary of State  
State Board of Elections

For the 2023 General Election Allen County will be using the same location for the absentee ballot drop box, the 6-Day Excused In-Person voting, the 3-Day No-Excuse In-Person Absentee Voting and utilizing six of the seven vote centers that were used in the Primary 2023 Election. The seventh location will be moved from Scottsville Fire Department #2 to Allen County Scottsville High School Athletic Complex. This change has been made to allow more parking for the voters along with easier access in and out of the building.

\*The drop box will be located in the Allen County Clerk's Office, 201 West Main Street Room 6, Scottsville, KY 42164. Our hours are Monday-Friday 8am-4:30pm and Saturday 8am-12pm.

\*The 6-Day Excused In-Person Absentee Voting will be located in the Allen County Clerk's Office, 201 West Main Street Room 6, Scottsville, KY 42164. The hours for the in person excused voting will be Monday-Friday 8am-4:30pm.

\*The 3 day No-Excuse In-Person Absentee Voting will be located on the third floor of the City County Building, 201 W Main Street, Third Floor Scottsville, KY 42164. The hours will be Thursday November 2- Saturday November 4, 2023, 8am-4pm.

\*There will be seven vote centers in Allen County on Election Day. Any registered voter can go to any of the seven locations and vote. The vote centers are located at the following:



*Sarah Constant*  
**ALLEN COUNTY CLERK**

201 WEST MAIN STREET, ROOM 6 • SCOTTSVILLE, KY 42164

Phone: 270-237-3706

Fax: 270-237-9206

- Halfrey Dalton VFW Post 5712, 934 Old Glasgow Rd, Scottsville, KY 42164
- Allen County Scottsville High School Athletic Complex, 1545 Bowling Green Rd. Scottsville, KY 42164
- Halifax Volunteer Fire Department, 112 Halifax Bailey Rd. Scottsville, KY 42164
- Cedar Springs Fire Hall, 51 Cedar Springs Rd. Scottsville, KY 42164
- East Allen Volunteer Fire Department, 1600 Lafayette Rd. Scottsville, KY 42164
- Adolphus Volunteer Fire Department, 25 Andrew Jackson Hwy, Adolphus, KY 42120
- Stony Point Volunteer Fire Department, 49 Stoney Point Rd, Franklin, Ky 42134

Attached to the letter and SBE 74 forms are pictures of each of the vote centers parking lots. In May of 2023 Allen County had a 35% turnout and there was little to no wait time at the vote centers and there were no complaints of parking issues. Most of our voting locations are at volunteer fire departments in the county, which are gravel parking lots therefore there are not designated parking spots. There is a designated handicap parking spot, with a concrete pad if not an asphalt parking lot at every location. I have also included a 10 mile buffer map which shows that any registered voter in Allen County does not have to travel more than ten miles to a voting center.

If you have any questions or concerns please contact me, Sarah Constant, Allen County Clerk at 270-237-3706 or [sarah.constant@ky.gov](mailto:sarah.constant@ky.gov).

Thank You,

Sarah Constant

Allen County Clerk



# Commonwealth of Kentucky

## Petition to Consolidate Precincts and Precinct Election Officers

<b>County Name</b>	
Allen	
<b>Election</b>	<b>Dates of Voting</b>
General 2023	November 2-4, 2023
<b>Person Completing this Form</b>	
Name	Sarah Constant
Title	Allen County Clerk
<b>About Voting Location</b>	
<i>Example: Tulip Poplar High, 123 Main Street, County High School</i>	
Name	Allen County Circuit Courtroom
Address	201 W Main Street
Type	Early Voting
Number of Parking Spaces	Sufficient Parking Spaces?
175	Yes
<b>Voting Equipment to be Used</b>	
<b>Number</b>	<b>Type of equipment</b>
2	Verity Scan
1	Verity Duo Writer and Verity Print
2	Epoll Books

<b>Precincts in Voting Location</b>	
Precinct name	Number of registered voters
AU	15,302

<b>Narrative Plan</b> <i>(please attach additional sheets if needed)</i>
<b>1.) Why is this consolidation of these precincts desirable?</b>
<input checked="" type="checkbox"/> This is the same plan used in the last election
This will allow any voter access to vote early within the three day early voting days. Easy access in and out, handicap accessible and a larger room so this will allow more voting stations to be set up. This is the place that was used in the May Primary election and there were no complaints.
<b>2.) In what manner will Precinct Officers be assigned?</b>
<input checked="" type="checkbox"/> This location will be fully staffed with election officials
We will be fully staffed with at least two clerks checking in on Epoll books, a ballot judge who will be issuing ballots with the Verity Print, a sheriff, two scanner judges and an alternate. We will also have a spare Epoll book that can be set up if needed with the alternate trained on using the device.
<b>3.) How will the voting location be publicized to voters? How will the location be noted as a "Vote Center?"</b>
Announcements will be made on local radio, flyers posted throughout town, the Allen County Clerk's Office Facebook page and an all call will be sent out prior to the early voting days.
<b>4.) How will the voting location serve as a focal point to meet the needs of a diverse community?</b>
Having vote centers will allow all voters access regardless of location. We have used vote centers since 2020 with very little complaint from registered voters.

\* voting location  
@ overflow parking





# Commonwealth of Kentucky

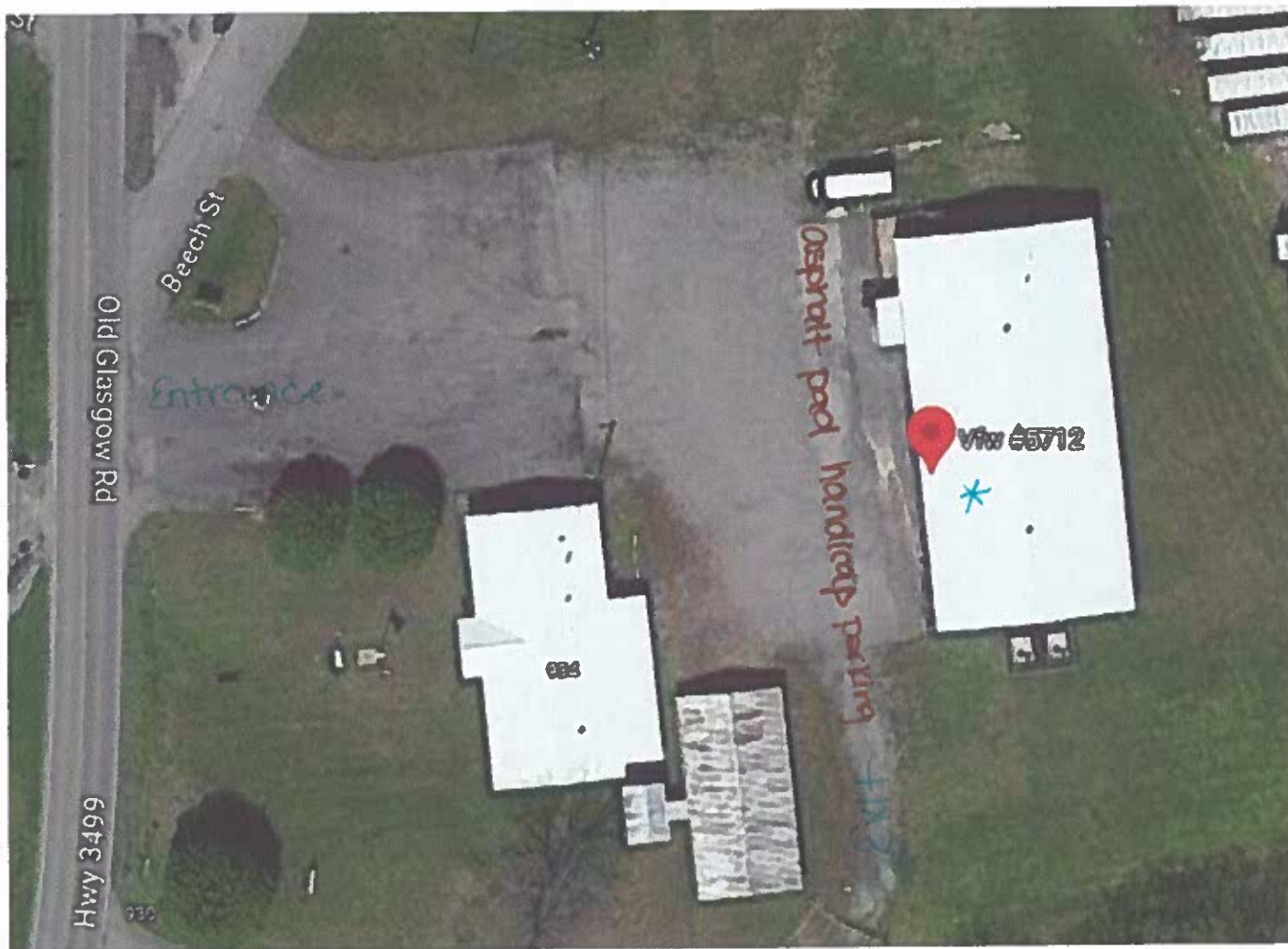
## Petition to Consolidate Precincts and Precinct Election Officers

County Name	
Allen	
Election	Dates of Voting
General 2023	November 7, 2023
Person Completing this Form	
Name	Sarah Constant
Title	Allen County Clerk
About Voting Location	
<i>Example: Tulip Poplar High, 123 Main Street, County High School</i>	
Name	Halfrey Dalton VFW Post 5712
Address	934 Old Glasgow Rd. Scottsville ,KY
Type	Vote Center
Number of Parking Spaces	Sufficient Parking Spaces?
50	Yes
Voting Equipment to be Used	
Number	Type of equipment
2	Verity Scan
1	Verity Duo Writer
2	Epoll Books

Precincts in Voting Location	
Precinct name	Number of registered voters
AU	15,302

Narrative Plan <i>(please attach additional sheets if needed)</i>
<p><b>1.) Why is this consolidation of these precincts desirable?</b>  <input checked="" type="checkbox"/> This is the same plan used in the last election</p> <p>This will allow voters from the entire county easy access to voting. This is in the city limits and easily available for the voters.</p>
<p><b>2.) In what manner will Precinct Officers be assigned?</b>  <input checked="" type="checkbox"/> This location will be fully staffed with election officials</p> <p>We will be fully staffed with at least two clerks checking in on an Epoll book, a ballot judge, a sheriff, two scanner judges and an alternate. We will also have a spare Epoll book that can be set up if needed and the alternate will be trained using the device.</p>
<p><b>3.) How will the voting location be publicized to voters? How will the location be noted as a "Vote Center?"</b></p> <p>Announcements will be made on local radio, flyers posted throughout town, the Allen County Clerk's Office Facebook page and an all call will be sent out prior to the early voting days.</p>
<p><b>4.) How will the voting location serve as a focal point to meet the needs of a diverse community?</b></p> <p>Having vote centers will allow all voters access regardless of location. Convenience for voters due to the location being in town and within the city limits. We have used vote centers since 2020 with very little complaint from registered voters.</p>





\* voting location



# Commonwealth of Kentucky

## Petition to Consolidate Precincts and Precinct Election Officers

County Name	
Allen	
Election	Dates of Voting
General 2023	November 7, 2023
Person Completing this Form	
Name	Sarah Constant
Title	Allen County Clerk
About Voting Location	
<i>Example: Tullip Poplar High, 123 Main Street, County High School</i>	
Name	Allen County Scottsville High School Athletic Complex
Address	1545 Bowling Green Rd. Scottsville, KY
Type	Vote Center
Number of Parking Spaces	Sufficient Parking Spaces?
300	Yes
Voting Equipment to be Used	
Number	Type of equipment
2	Verity Scan
1	Verity Duo Writer
2	Epoll Books

Precincts in Voting Location	
Precinct name	Number of registered voters
A101	1448
B101	1144
C101	1593
A102	1275
B102	1117
C102	1685
D101	1829
D102	673
B103	534
E101	606
E102	1352
E103	710
D103	1336

Narrative Plan <i>(please attach additional sheets if needed)</i>
<p><b>1.) Why is this consolidation of these precincts desirable?</b></p> <p><input checked="" type="checkbox"/> This is the same plan used in the last election</p> <p>This will allow voters from the entire county easy access to voting. This location has easy access in and out of the location. This is a new location that has more parking. This is a central location that is in our county and only a mile away from the previous location.</p>
<p><b>2.) In what manner will Precinct Officers be assigned?</b></p> <p><input checked="" type="checkbox"/> This location will be fully staffed with election officials</p> <p>We will be fully staffed with at least two clerks checking in on an epoll book, a ballot judge, a sheriff, a scanner judge and an alternate. We will also have a spare epoll book that can be set up if needed and the alternate will be trained on using the device.</p>
<p><b>3.) How will the voting location be publicized to voters? How will the location be noted as a "Vote Center?"</b></p> <p>Announcements will be made on local radio, flyers posted throughout town, the Allen County Clerk's Office Facebook page and an all call will be sent out prior to the early voting days. Signs will be posted at the previous location instructing voters of the new location.</p>
<p><b>4.) How will the voting location serve as a focal point to meet the needs of a diverse community?</b></p> <p>Having vote centers will allow all voters access regardless of location. Convenience due to being close to town and located in a central location of the county. We have used vote centers since 2020 with very little complaint from registered voters.</p>





\* voting location



# Commonwealth of Kentucky

## Petition to Consolidate Precincts and Precinct Election Officers

<b>County Name</b>	
Allen	
<b>Election</b>	<b>Dates of Voting</b>
General 2023	November 7, 2023
<b>Person Completing this Form</b>	
Name	Sarah Constant
Title	Allen County Clerk
<b>About Voting Location</b>	
<i>Example: Tulip Poplar High, 123 Main Street, County High School</i>	
Name	Halifax Volunteer Fire Dept
Address	112 Halifax Bailey Scottsville, KY
Type	Vote Center
Number of Parking Spaces	Sufficient Parking Spaces?
2	Yes
<b>Voting Equipment to be Used</b>	
<b>Number</b>	<b>Type of equipment</b>
1	Verity Scan
1	Verity Duo Writer
1	Epoll Books

<b>Precincts in Voting Location</b>	
<b>Precinct name</b>	<b>Number of registered voters</b>
AU	15,302

<b>Narrative Plan</b> <i>(please attach additional sheets if needed)</i>
<b>1.) Why is this consolidation of these precincts desirable?</b> <input checked="" type="checkbox"/> This is the same plan used in the last election  <p>This location allows anyone to vote at the vote center, however it allows three precincts to closely access as well as access for individuals working in a nearby county.</p>
<b>2.) In what manner will Precinct Officers be assigned?</b> <input checked="" type="checkbox"/> This location will be fully staffed with election officials  <p>We will be fully staffed with a clerk checking in on an Epoll book, a ballot judge, a sheriff, a scanner judge and an alternate. The alternate will be available for rotation of duties as needed.</p>
<b>3.) How will the voting location be publicized to voters? How will the location be noted as a "Vote Center?"</b>  <p>Announcements will be made on local radio, flyers posted throughout town, the Allen County Clerk's Office Facebook page and an all call will be sent out prior to the early voting days.</p>
<b>4.) How will the voting location serve as a focal point to meet the needs of a diverse community?</b>  <p>Having vote centers will allow all voters access regardless of location. Convenience for voters who work in a nearby county. We have used vote centers since 2020 with very little complaint from registered voters.</p>



\* voting location

\* concrete pad handicap parking



# Commonwealth of Kentucky

## Petition to Consolidate Precincts and Precinct Election Officers

County Name	
Allen	
Election	Dates of Voting
General 2023	November 7, 2023
Person Completing this Form	
Name	Sarah Constant
Title	Allen County Clerk
About Voting Location	
<i>Example: Tulip Poplar High, 123 Main Street, County High School</i>	
Name	Cedar Springs Fire Hall
Address	51 Cedar Springs Rd. Scottsville, KY
Type	Vote Center
Number of Parking Spaces	Sufficient Parking Spaces?
50	Yes
Voting Equipment to be Used	
Number	Type of equipment
1	Verity Scan
1	Verity Duo Writer
1	Epoll Books

Precincts in Voting Location	
Precinct name	Number of registered voters
AU	15,302

Narrative Plan <i>(please attach additional sheets if needed)</i>
<b>1.) Why is this consolidation of these precincts desirable?</b> <input checked="" type="checkbox"/> This is the same plan used in the last election
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\* voting location

Asphalt parking lot

\* handicap entrance



# Commonwealth of Kentucky

## Petition to Consolidate Precincts and Precinct Election Officers

<b>County Name</b>	
Allen	
<b>Election</b>	<b>Dates of Voting</b>
General 2023	November 7, 2023
<b>Person Completing this Form</b>	
Name	Sarah Constant
Title	Allen County Clerk
<b>About Voting Location</b>	
<i>Example: Tulip Poplar High, 123 Main Street, County High School</i>	
Name	East Allen Volunteer Fire Department
Address	1600 Lafayette Rd. Scottsville, KY 42164
Type	Vote Center
Number of Parking Spaces	Sufficient Parking Spaces?
50	Yes
<b>Voting Equipment to be Used</b>	
<b>Number</b>	<b>Type of equipment</b>
1	Verity Scan
1	Verity Duo Writer
1	Epoll Books

Precincts in Voting Location	
Precinct name	Number of registered voters
All	15,302

**Narrative Plan** (please attach additional sheets if needed)

**1.) Why is this consolidation of these precincts desirable?**  
 This is the same plan used in the last election

This location allows anyone to vote at the vote center, however it allows three precincts to closely access as well as access for individuals working in a nearby county.

**2.) In what manner will Precinct Officers be assigned?**  
 This location will be fully staffed with election officials

We will be fully staffed with a clerk checking in on Epoll books, a ballot judge, a sheriff, a scanner judges and an alternate. The alternate will be available for rotation of duties as needed.

**3.) How will the voting location be publicized to voters? How will the location be noted as a "Vote Center?"**

Announcements will be made on local radio, flyers posted throughout town, the Allen County Clerk's Office Facebook page and an all call will be sent out prior to the early voting days.

**4.) How will the voting location serve as a focal point to meet the needs of a diverse community?**

Having vote centers will allow all voters access regardless of location. Convenience for voters who work in a nearby county. We have used vote centers since 2020 with very little complaint from registered voters.

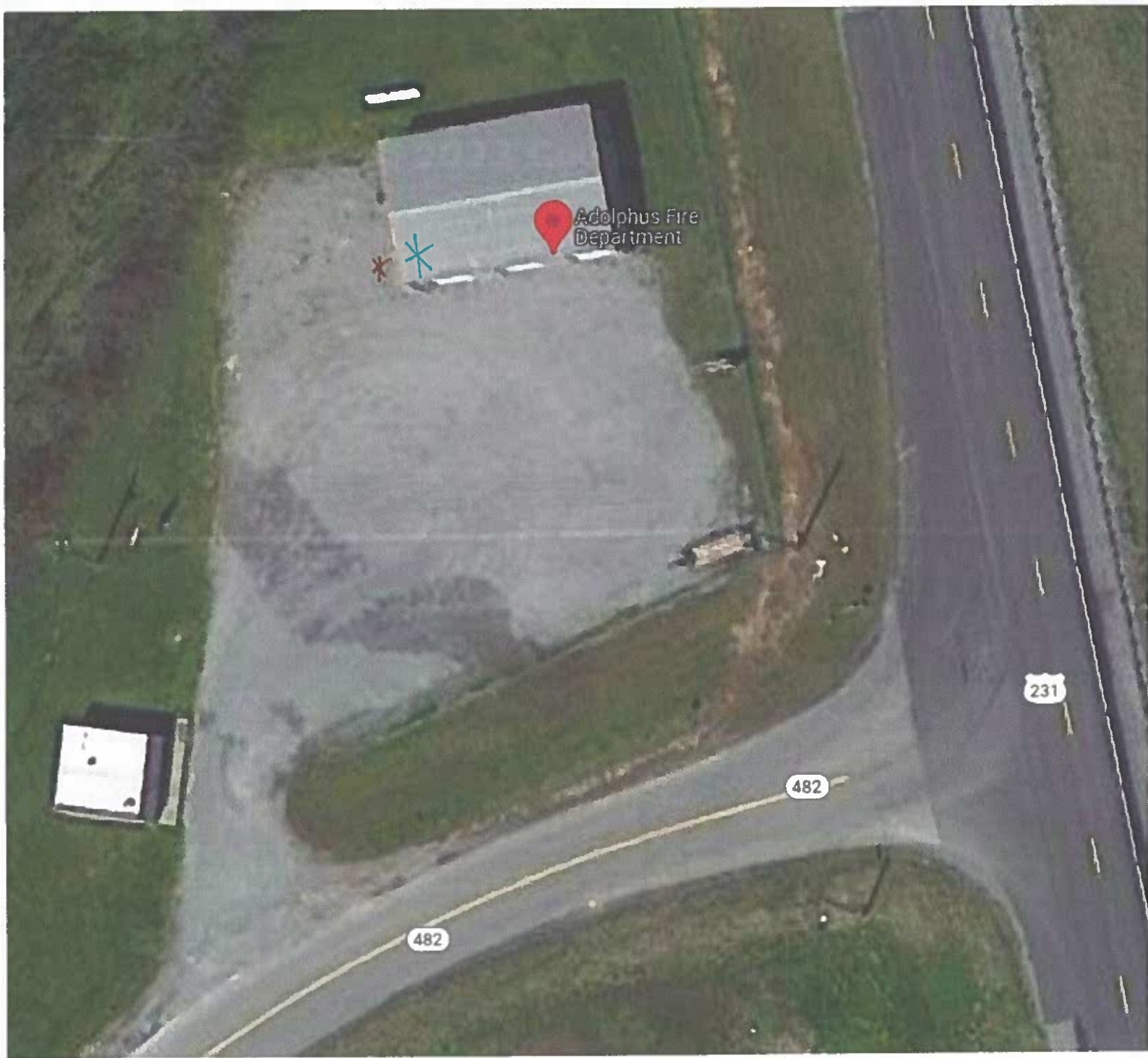




\* voting location

\* concrete pad handicap parking



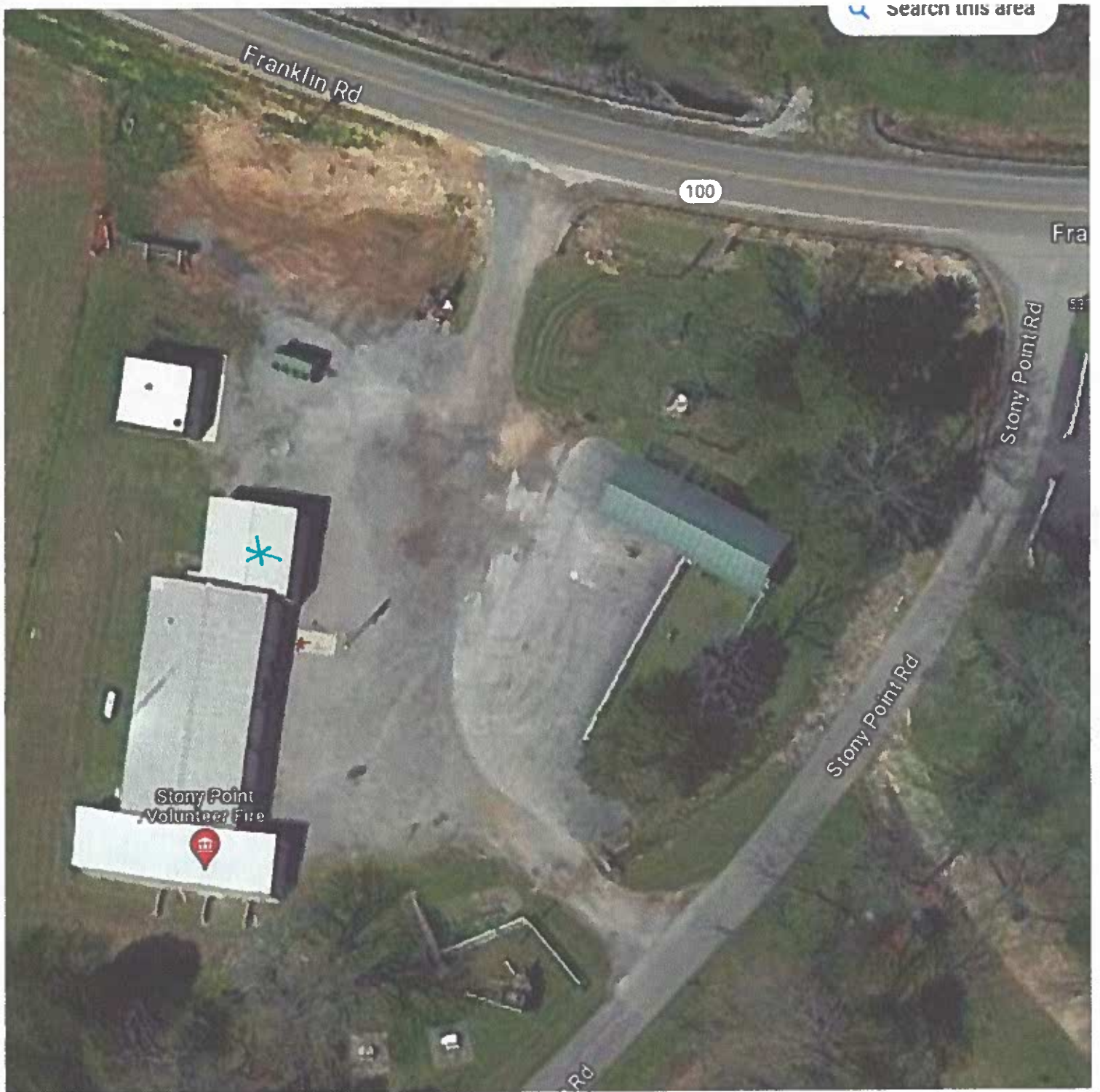


\* Voting location

\* handicap parking







\* Voting location

\* Concrete pad handicap parking

